



HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT

APPLICATION

Please complete front and back of this form COMPLETELY and ACCURATELY. Failure to provide complete and accurate information may result in loss or denial of assistance.

Please indicate the interested program:

First-Time Homebuyer

Council District

Census: :

Block: :

BORROWER INFORMATION

Borrower's Name (include Jr. or Sr. if applicable)			Co-Borrower's Name (include Jr. or Sr. if applicable)		
Social Security Number	Home Phone (incl. area code)	Age	Social Security Number	Home Phone (incl. area code)	Age
Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed		No. of Dependents	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed		No. of Dependents
Present Address (street, city, state, zip) <input type="checkbox"/> Own <input type="checkbox"/> Rent ___No.Yrs.			Present Address (street, city, state, zip) <input type="checkbox"/> Own <input type="checkbox"/> Rent ___No.Yrs		

Property Information:

Structure Built:

Land Value:

Structure Value:

Have you received funds in the past for rehabilitation or repair work from the City of Longview? Yes No

Property Value:

Demographics	
Race:	Hispanic/Latino:

Elderly:	Disabled:
Family Size:	Single Parent:
Female Head:	Full Time Job:

I. Household Composition: List everyone who will be living in the house.

Legal Name	Sex (m/f)	Date of Birth	Age	Social Security Number	Relation to Borrower's
					Self

EMPLOYMENT INFORMATION

II. Total Household Income: List all money earned or received by everyone 18 years of age or older, living in the household. *(NOTE) If an adult family member lives with the applicant, all income of that individual will be considered as part of the borrower's income. This includes money from wages, self employment, child support, Social Security, disability payment (SSI), Worker's Compensations, retirement benefits, AFDC, cash welfare benefits, Veteran's benefits, rental property income, stock dividends, income form bank accounts, and alimony.

Borrower		Co-Borrower	
Name and Address of Employer <input type="checkbox"/> Self Employed		Name and Address of Employer <input type="checkbox"/> Self Employed	
Work Phone #:	Fax #:	Work Phone #:	Fax #:
How long have you worked at your present job?		How long have you worked at your present job?	
Is your income from: <input type="checkbox"/> Salary <input type="checkbox"/> Hourly <input type="checkbox"/> Commission <input type="checkbox"/> Other		Is your income from: <input type="checkbox"/> Salary <input type="checkbox"/> Hourly <input type="checkbox"/> Commission <input type="checkbox"/> Other	
Gross Monthly Income: (*Include all income received from above list)		Gross Monthly Income: (*Include all income received from above list)	
Do you receive child support: <input type="checkbox"/> YES <input type="checkbox"/> NO If YES how much \$ _____ <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly		Do you receive child support: <input type="checkbox"/> YES <input type="checkbox"/> NO If YES how much \$ _____ <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly	
Other occupant information: Name of other occupant: Other Occupant Gross Monthly Income:		Other occupant information: Name of other occupant: Other Occupant Gross Monthly Income:	

III. Assets: Does any member of the household have any of the following: (check if applicable)

- Checking Savings Real Estate Stocks Certificate of Deposit
 Trust Bonds

Value of Assets: \$ _____

IV. Current Debt and Amounts: List all debt obligations.

Creditor Name	Type of Note (Ex: car payment, rent, student loan, etc.)	Monthly Payment	Original Balance	Present Balance

V. Income Limits

- Under the First-Time Homebuyer guidelines, eligible homebuyers include families whose income is in the 80% of the area’s median income.
- Under the HOME Infill guidelines, eligible homebuyers include families whose annual income is at or below 80% of the area’s median income.
- Under the Rehabilitation Deferred Loan guidelines, eligible applicants include families whose income is at or below 80% of the area’s median income.

	1	2	3	4	5	6	7	8
80%	\$31,850.00	\$36,400.00	\$40,950.00	\$45,500.00	\$49,150.00	\$52,800.00	\$56,450.00	\$60,100.00

VI. Borrower’s and Co-Borrower’s Certification:

The applicant’s hereby swear and attest that all of the information is true and correct to the best of the applicant’s knowledge and belief. The applicant’s certifies that he/she is not receiving gain or special favor from his/her association with the Community Development Department staff or relationship to a city employee.

Date

Date

VII. Authorization

I hereby authorize the City of Longview Community Development Department to obtain such information as required to facilitate my grant and/or loan application. I understand that this information may include such items and verifications as Mortgage status, earnings, deposits, liabilities, and credit report information for the purpose of determining my qualification.

Applicant Certification:

The applicant certifies that all information given and furnished in this application is given for the purpose of obtaining a **grant and/ or loan**. The applicant also certifies that all information is true and complete to the best of the applicant’s knowledge and belief. The applicant additionally certifies that he/she is the owner-occupant of the property to be repaired and that the property is his/her principal residence.

Penalty for false or fraudulent statement:

U.S.C. Title 18, Sec. 1001, provides that: “Whoever in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies... or makes a false fictitious statements or representations, or makes or uses and false writing or documents knowing the same to contain false fictitious or fraudulent statement of entry, shall be fined not more than 10,000.00 or imprisoned not more than 15 years, or both.

Date

Date

